CAO November Report

MEDUCTIC COMMUNITY CENTRE SECURITY CAMERAS

Lana has reached out to the company who originally installed the equipment. They will need to come and inspect the cameras to see what is still usable and identify what will be needed to get them operational again. We are waiting for an appointment date.

MEDUCTIC SEPTIC IN THE PARK

The holding tank is installed. As of Thursday, Nov. 5th, the engineer has still not signed off on the project or confirmed that the job is complete. As per the RFQ, the contractor is required to install a visual alarm (in the form of a red light) on the outside of the building. Once this is done, he will sign off on the project and payment will be issued. The contractor also quoted addition work on the project which included $325 plus tax to bury the electrical wire that was dug up during the original tender and another $1240 plus tax to backfill and finish top with quarry rock for appearances. As of Thursday, November 5th, the quarry rock has not been completed. (see attached picture). Once this has been completed, payment will be issued.

MEDUCTIC PARK LAND DEED

This file is almost complete. The closing is scheduled to be completed today, Thursday, November 5th. Once completed, our lawyer will file the DEED with land titles to be registered.

NB POWER LEASE AGREEMENT FOR MEDUCTIC WATERFRONT

This file is also almost complete. We received the lease agreement from NB Power a couple of weeks ago. The Mayor and I have both signed the agreement, CFO Sharpe was able to sign as Commissioner of Oaths, the corporate seal was applied, and the documents were returned to NB Power to finalize the lease agreement. NB Power are now required to sign. I will update council once we receive the finalized and fully signed agreement.

White Birch Lane - Meductic

I contacted Eric Cummings Contracting to request a quote to deal with the rock on White Birch Lane. I was told someone would come down to assess the job and then provide a quote. I will update council once that quote is received.

Potholes at Meductic Station

A request to have DTI fill the holes was refused. I reached out to a local contractor who offers this type of service. I was told that he would visit the site on Friday, October 23 and then provide me with a quote. I still have not received the quote and have tried to contract the contractor multiple times by phone and email but with no success.

Meductic Boat Wash Station

A plumber has winterized the pressure washer and the hose has been stored at the Meductic Community Centre.

Generators
The generators at the Canterbury Fire Station, Canterbury Community Centre and the North Lake Fire Department have all been service, tested and ready for the winter season. Arrangements are being made for the system at the Meductic Community Centre.

Snow Removal Contracts
This is the second and final year of the two-year contracts. A notification was sent to all contractors with the 2026-27 rates (adjusted using CPI) and a request to submit their current proof of insurance and WorkSafe NB.

Old Laptops
The laptops have all been cleaned and factory reset. They are ready to go. One laptop is missing the charge cord (councillor only returned computer and no cord).

WorkSafe Order
Both staff members have now completed the First Aid training that was mandated under an order by WorkSafe NB. Once the stickers are applied to the pipes in the Meductic Community Centre, all orders will be completed.

Municipal Office Testing
Air quality tests were completed at the municipal office on Tuesday, November 3rd by RPC. The results will be available mid-next week. Those results will be shared on our website for public awareness. A radon test was also activated the same day. The device will remain on site for 90 days and then sent into the lab for results. Once those results are received, they will also be shared on our website.

We also received a request for water testing results. The municipal office building, along with several houses on upper Main Street in Canterbury, are hooked into the DTI's water system. Ironically, water samples are taken every single day from the municipal office building by DTI staff. DTI staff also do more extensive testing once a month, again by collecting that sample from the municipal office building. Anyone wishing for a copy of those water test would need to contact DTI.

Elections NB
There seemed to be some confusion on when newly elected council members could be sworn in after an election. For future reference, as per the Elections NB Act, there is a ten-day waiting period after any municipal election. This allows time for unsuccessful candidates to request a recount. If none are received, on the eleventh day, Elections NB will send a copy of the declaration declaring the successful candidate to office. Only after the clerk receives this notification, directly from Elections NB, can the successful elected official be sworn in.

Radios for Fire Departments
Last month we received notification that DTI were gifting all four of our Fire Departments twelve gently used TMR radios. This is a huge financial gift and not only greatly needed but also greatly appreciated. Once the radios are reprogrammed, they will be delivered to the municipal office, and I will make arrangements with each of our four Fire Chief to pick them up.