**Municipality of Lakeland Ridges**
Regular Meeting Minutes
September 14th, 2026

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COUNCIL PRESENT: Deputy Mayor Tanya Cloutier
Councillor Hans Stevens
Councillor Lisa Antworth
Councillor Judy Cole
Councillor Rhonda Alward
Councillor Barb Glanville

ABSENT: Mayor Gregory Grant

STAFF IN ATTENDANCE: Susan Patterson – CAO/Clerk

1. **CALL TO ORDER:** Deputy Mayor Cloutier called the meeting to order at 7:01pm.

Deputy Mayor Cloutier expressed well wishes on behalf of council to Caleb Marquis, a regular meeting attendee, and asked everyone to keep him in their thoughts and prayers while he recovers from his injuries.

**2. APPROVAL OF AGENDA:**
**MOTION:** It was moved by Councillor Stevens and seconded by Councillor Glanville to approve the September 14th, 2026 agenda with the following amendments.

Under Closed Session: Removing one item, leaving one item.

Addition of code of conduct complaints under new business, item (i).

Motion carried #97-2026

**3. DECLARATIONS OF CONFLICT OF INTEREST:**
Councillor Alward stated she may have a conflict regarding the Meductic lawn tractor. No official conflict was declared.

**4. ADOPTION OF MINUTES:**
**MOTION:** It was moved by Councillor Stevens and seconded by Councillor Cole to approve the August 17th, 2026 special meeting minutes as written and distributed.

Motion carried #098-2026

**MOTION:** It was moved by Councillor Stevens and seconded by Councillor Glanville to approve the August 24th, 2026 Committee of the Whole minutes as written and distributed.

Motion carried #099-2026

**MOTION:** It was moved by Councillor Stevens and seconded by Councillor Alward to approve the September 9th, 2026 Committee of the Whole minutes as written and distributed.

Motion carried #100-2026

**5. PUBLIC INPUT/INQUIRIES/PRESENTATIONS:**
a) Gary Cummings – DTI issue. *Gary was not present.*

**6. UNFINISHED BUSINESS:**
**a) Update on WorkSafe NB signage and inspection –** an officer was on site September 8th to do an inspection and review signage. Since work had been completed to reduce possible exposure, some signage could be removed and other signage was changed.

**b) Meductic Community Centre security camera system –** Councillor Alward questioned why the camera system was not being used. Staff will follow up and see if it can be reconnected.

**c) Question on rescinding motion #72-2026 –** Councillor Alward expressed concerns that rescinding this motion and felt the new motion #93-2026 failed to allow councils obligation to be transparent and accountable to residents. She proposed a new motion be passed (and read proposed motion). Deputy Mayor Cloutier suggested amending motion #93-2026 instead.

**The wrong motion was referenced in Council Alward's request. It should have been motion 94-2026 not 93-2026. The correct motion # was used when making the amendment as this is the motion that was amended during the council meeting*.*

Original Motion #94-2026 passed on August 17, 2026 read:

**MOTION:** It was moved by Councillor Antworth and seconded by Councillor Glanville to rescind motion #72-2026 due to a legal matter that is before the court with the understanding that the information will be released once the case has been finalized.

6 yay votes
1 abstain (Councillor Alward) which is recorded as a nay.

Motion carried #94-2026

Amendment to this motion made during September 14th, 2026 meeting.

**MOTION:** It was moved by Councillor Alward and seconded by Councillor Stevens to amend motion 94-2026 to now read: "that within one month upon the completion of the current legal matter, all documentation, test results, reports, recommendations, emails, documentation of all

phone conversations undertaken related to asbestos and air quality, mitigation activities recommended and undertaken regarding the Meductic Community Centre during the past three years be made public, and that this information be reviewed and reported at a public meeting."

4 Yay votes
2 Nay votes (Councillor Cole & Councillor Glanville)

Motion carried #101-2026

**7. CORRESPNDENCE:**
None

**8. QUESTIONS REGARDING MAYOR'S REPORT**
None

**9. QUESTIONS REGARDING COUNCIL MEMBER REPORTS**
None

**10. QUESTIONS REGARDING CAO'S REPORT**
Report provided.

**11. QUESTIONS TO THE TREASURERS REPORT**
Report provided.

Councillor Alward questioned the spending for Legal and asked for a breakdown of the expenses. She also questioned the procedure for reallocating money when a budgeted item has been over spent.

**12. NEW BUSINESS**
**a) Old Meductic mower –** a request was received from the Meductic Rec Council for council to considering donating the old lawn tractor to the rec committee.

**MOTION:** It was moved by Councillor Stevens and seconded by Councillor Cole to donate Meductic's old lawn tractor owned by Lakeland Ridges, as is, to the Meductic Recreation Council.

Motion carried #102-2026

**b) Washer and Dryer in Meductic** – The washer and dryer are no longer used and need to be moved out of the electrical room.

**MOTION:** It was moved by Councillor Stevens and seconded by Councillor Alward to put out a notice to donate it to another group within Lakeland Ridges and those requests be brought back to council for final decision.

4 Yay votes
2 Nay votes (Councillor Cole and Councillor Glanville)

Motion carried #103-2026

**c) Motion for RSC to appoint Deputy Mayor as Mayor's fill in** – the regional service commission requires an official motion from council for this item.

**MOTION:** It was moved by Councillor Stevens and seconded by Councillor Alward to appoint Deputy Mayor Cloutier as the alternate representative on the West NB board for Lakeland Ridges, as required, in the absence of Mayor Grant.

Motion carried #104-2026

**d) MFD cell phones –** The current phones are older and in need of replacement.

**MOTION:** It was moved by Councillor Stevens and seconded by Councillor Alward to approve upgrading the cell phones for the Meductic Fire Chief and Deputy Fire Chief and continue to pay for all plan related expenses.

Motion carried #105-2026

**e) White Birch Lane –** this was a project listed in our Capital Renewal Plan for 2026.

**MOTION:** It was moved by Councillor Stevens and seconded by Councillor Alward to post a RFQ for resurfacing White Birch Lane as well as any ditching and prep work required.

Motion carried #105-2026

**f) Motion for steps for the Kirkland Hall** – the current steps are rotten and are a safety concern. A quote was provided to replace the steps and ramp. An additional quote was provided to bring the ramp and steps up to code.

*Councillor Cole declared a Conflict of Interest, signed the form and left the room at 8:05pm.*

**MOTION:** It was moved by Councillor Stevens and seconded by Councillor Glanville to approve the construction of new steps and wheelchair ramp at the Kirkland Hall using surplus funds in our 2026 budget and updating them so they are up to code.

Motion carried #106-2026

*Councillor Cole returned at 8:13pm.*

**g) Website (Councillor Glanville)** – Councillor Glanville pointed out several features and items that require updating on the website. She requested that council consider getting a quote from the current supplier to make the upgrades.

**MOTION:** It was moved by Councillor Glanville and seconded by Councillor Cole to allow Councillor Glanville to work with the CAO and the vendor to get a quote to update the municipal website.
Motion carried #107-2026

**h) Public Safety Committee –** a request to establish a Public Safety Committee was brought forward by Councillor Stevens.

**MOTION:** It was moved by Councillor Stevens and seconded by Councillor Alward to form a public safety committee.

2 yay votes (Councillors Alward & Stevens)
4 nay votes (Deputy Mayor Cloutier, Councillors Cole, Antworth & Glanville)

Motion failed

**i) Complaints** – Councillor Alward asked for an update on the complaints.

The steps in the by-law have been followed by notifying the person who the complaints have been filed against within the seven days. With the resignation of our former Deputy Mayor, the new Deputy Mayor has not had time to review the complaints that she will be responsible for dealing with. Vacations have affected the times as well. Mayor Grant had also requested staff get a quote from the lawyer who drafted the by-law to meet with the new council to educate them on how to properly handle complaints.

**MOTION:** It was moved by Councillor Alward and seconded by Councillor Stevens to have the Code of Conduct complaints added to the October agenda.

Motion carried #108-2026

**13. UPCOMING EVENTS**
**September 18th & 19th** – Canterbury Days
**October 10th** –Fall Supper at Kirkland Hall
**October 10th –** Municipal Bi-Election Advance Polls in Ward 1 & 3
**October 19th** – Municipal Bi-Election Regular Election Day Polls in Ward 1 & 3

**14. CLOSED SESSION**
Section 68(1)(f)

Moved into closed session at 8:32pm

*Councillor Alward declared a Conflict of Interest, signed the form and left the room at 8:37pm*

Council moved back into open session at 9:05pm.

**MOTION:** It was moved by Councillor Stevens and seconded by Councillor Glanville that the Deputy Mayor sign the contract to complete the holding tank, after confirmation from ELG that this is allowed, and that the contractor confirms he will complete the job within 7 days of the permit being issued.

Motion carried #109-2026

*Councillor Alward returned at 9:08pm*

**MOTION:** It was moved by Councillor Stevens and seconded by Councillor Glanville to extend the time of the meeting for 10 minutes to complete business.

Motion carried #110-2026

**15. Date & Time of next meeting:**
A Committee of the Whole meeting was scheduled for Wednesday, October 7 to review By-Laws and Policies.

Need to reschedule the October regular meeting due to Thanksgiving Holiday.

**MOTION:** It was moved by Councillor Glanville and seconded by Councillor Stevens to hold the October regular meeting on Wednesday, October 14th due to the Thanksgiving Holiday falling on a Monday and a scheduling conflict on the Tuesday.

Motion carried #110-2026

**16. ADJOURNMENT** at 9:16pm.

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Mayor CAO/Clerk