

Municipality of Lakeland Ridges
Special Meeting Minutes via Zoom
May 26th, 2025

COUNCIL PRESENT: Mayor Leonard Foster
Deputy Mayor Ross Stairs
Councillor Linda Porter
Councillor Patti Budd
Councillor Randy Stairs
Councillor Chris Yerxa
Councillor Gary Grant
Councillor Barb Glanville

STAFF IN ATTENDANCE: Susan Patterson – CAO/Clerk

1. **CALL TO ORDER:** Mayor Foster called the regular meeting to order at 7:02 pm

2. **APPROVAL OF AGENDA:**

MOTION: It was moved by Deputy Mayor Stairs and seconded by Councillor Porter to approve the May 26th, 2025 special meeting agenda with two additions. Deputy Mayor Stairs added the complaint received by council and Mayor Foster added a request for curbside collection at First Eel River Lake.

All in favor.

Motion carried #60-2025

3. **DECLARATIONS OF CONFLICT OF INTEREST:**

none

4. **ADOPTION OF MINUTES:**

MOTION: It was moved by Councillor Glanville and seconded by Councillor Porter to approve the minutes of the May 12th, 2025 regular meeting with one correction. Under section 6, item e) it was requested that the name of By-Law #7, “Unsightly Premises and Dangerous Buildings and Structures”, be added.

All in favor.

Motion carried #61-2025

5. **PUBLIC INPUT/INQUIRIES/PRESENTATIONS:**

none

6. UNFINISHED BUSINESS:

a) Strategic Plan – Councillor Porter would like a bit more time to review and then will provide feedback. Councillor Stairs questioned why developing housing is being downloaded onto municipalities when we are capable of this.

b) Municipal Office Renovations – reviewed quotes for additional work and invoices submitted for heat pump. Council agreed that the heat pump was already included in the approved proposal so it would need to be paid as submitted. Council decided against replacing the ceiling tiles or adding baseboard heaters.

c) Appoint Auditor – Matthew Derrah has agreed to take on our file but is unable to supply a quote until he receives a backup file of our Sage account and has a better understanding of the work required. E6 is assisting on sending him the required information. Council agreed it was best to hold off making the appointment until they have an estimated cost.

d) Capital Borrowing Board – our application requesting authorization to borrow money for a capital expense (Fire Truck) was approved.

e) Location & \$ amount for spring cleanup/donation – It was agreed that Mayor Foster would draw a ward out a hat tomorrow (May 27) and then the councillors from that ward can decide on the location.

f) Tender/Septic Meductic – Councillor Stairs asked that he have a bit more time as he felt there was a good chance of getting the variance approved. Council agreed. In the meantime, council agreed to have a port-a-potty on site until the issue is resolved.

g) Summer Student – no qualifying applications were received. Council suggested changing the job description and hire someone with office administration instead of for “mapping”. Susie will need to contact SEED to ask if that change can be made.

h) Projects for Canterbury’s surplus funds - Councillor Budd said that her committee was looking at a few project ideas but asked if an Open House could be scheduled to get public input. Council agreed to host a meeting at the Canterbury Community Centre on either June 11 or 12th.

i) Job Description for Overall Fire Chief – Deputy Mayor Stairs said he sent a memo to Mayor Foster, Councillor Porter and Councillor Stairs regarding setting up a meeting with Chris Foster to discuss the position. Councillor Stairs asked Councillor Grant if he would also sit on that committee. Councillor Grant accepted. Susie will send out a zoom link for Thursday, May 29 at 7pm.

j) Code of Conduct Complaint - Deputy Mayor Stairs asked if there was an update on the complaint and what the status is. Susie explained that she reached out to Andre Daigle, the lawyer who drafted the by-law, for direction as it is not addressed in the by-law how to handle a complaint against council as a whole. Andre is going to draft a response and once that is received it will be forwarded to the complaint. Councillor Stairs stated that the lawyer council

has on retainer should be contacted and the one that should be handling this. Council was all in agreement.

7. CORRESPONDENCE: none

8. QUESTIONS REGARDING MAYOR'S REPORT

No report provided. Mayor Foster said WVRSC are looking into a Scholarship program for Medical Students. He will have more information to share at the June 9th meeting.

9. QUESTIONS REGARDING COUNCIL MEMBER REPORTS

No reports provided.

10. QUESTIONS REGARDING CAO'S REPORT

No report.

11. QUESTIONS TO THE TREASURERS REPORT

No report. Mayor Foster stated that he received a response from Dr. Perley that Lana may be able to return to work around July 2 with no restrictions.

12. NEW BUSINESS

a) Grant Settlement Road – AV Group – Council had a discussion and agreed that the Grant Settlement Road is not the problem but Rte 122 and Rte 630 are more of the concern as the trucks will need to travel these roads. Council would like to confirm that they have a permit for these roads and want to make sure they will be sticking to the tonnage rating for those roads?

b) Subunit Adjustment Process – Susie explained that the deadline to submit requests is June 11. All requests have to be submitted to ELG and they will work with SNB on our behalf. You cannot combine former local governments (Canterbury, Meductic) with former local service districts. And you can only combine subunits that receive the same level of service.

c) Request from local residents – Mayor Foster informed council that he received a request from a resident on the 540 side of First Eel River Lake regarding curbside pick up. Mayor Foster will meet with the resident and then send the information to Deputy Mayor Stairs committee for further investigation.

13. UPCOMING EVENTS

14. CLOSED SESSION

14. ADJOURNMENT at 8:47pm.

Mayor

CAO/Clerk