

Municipality of Lakeland Ridges
Committee of the Whole Meeting Minutes
November 25th, 2024

COUNCIL PRESENT: Mayor Leonard Foster
Deputy Mayor Ross Stairs
Councillor Perry Bull
Councillor Linda Porter
Councillor Patti Budd
Councillor Randy Stairs
Councillor Chris Yerxa
Councillor Dusty Buckingham
Councillor Gary Grant

STAFF IN ATTENDANCE: Susan Patterson – CAO/Clerk
Lana Sharpe – Treasurer

1. CALL TO ORDER: Mayor Foster called the regular meeting to order at 7:02 pm

2. APPROVAL OF AGENDA:

Councillor Stairs questioned whether newly acclaimed councillor, Gary Grant, could be sworn in yet. He stated that he put a call into Elections NB and was told he could not. Councillor Grant said he had received his “declaration” and “oath of office form” in an email from the Returning Officer and was told he could be sworn in. Susie verified on Elections NB website AND in the Local Governance Act and both have the same statement.

58(3) A person elected to an office on a council by acclamation in a by-election shall take the oath or make the affirmation under subsection (1) without delay.

Councillor Stairs suggested following up with Elections NB and the Mayor directed Susie to do so.

MOTION: It was moved by Deputy Mayor Stairs and seconded by Councillor Yerxa to approve the agenda with the addition of committee updates.

All in favor.

Motion carried #89-2024

3. DECLARATIONS OF CONFLICT OF INTEREST:

None.

4. ADOPTION OF MINUTES:

The minutes were not approved for two reasons.

1. Council did not agree with how item 6. a) was written regarding Andre Daigle saying he

would work on the CAO by-law. Council prefers having Andrew Baird. The minutes need to be rewritten to read:

a) Andre Daigle – a tentative date was set for December 3 to work on the Code of Conduct By-law. Councillor Stairs requested a letter be sent to the new Premier to see if council is still required to complete the six steps that were put in place under the former government.

Councillor Porter also pointed out that the motion to adopt the Oct. 15th meeting minutes was not recorded. There was only a reference that the minutes were adopted at the end of the meeting. The following motion was added after the Closed section to read:

*****After coming out of closed session the following motion regarding the approval of the October 15, 2024 minutes was made *****

MOTION: It was moved by Councillor Porter and seconded by Councillor Bull to approve the minutes of the October 15th Regular meeting.

All in favor.

Motion carried #88-2024

5. OLD BUSINESS

a) Sandra Olmstead's – council is in support of paying for the repairs and waiting for the money from RDC to cover the cost. A motion will need to be made at the December 9th meeting. Council requested a letter of agreement, outlining the details, be drafted and signed by both parties.

b) Animal Control/SPCA – Canterbury's Animal Control Officer, Calvin Dunbar, gave a presentation dog attacks. **SPCA** – reviewed the received quote to provide service to the entire entity. Council will need to make a decision at the December 9th meeting on contracts for 2025.

c) Upcoming session with Andre Daigle – after discussion council agreed that they prefer to have Andrew Baird (if he is still available) create the CAO by-law instead of Andre. They did agree that Andre could still come on December 3 to work on the Code of Conduct by-law.

d) Air Quality Test – the results came back as acceptable. We are still waiting on the Radon testing which will be complete in February.

e) Hill Street Repair – the contractor suggested waiting until Spring before completing the repairs. He was concerned that the material would get washed away during the winter/spring before it had time to get compacted. Council questioned the decision.

f) Summer Students – Councillor Porter said that three of the rec committees were planning to apply for their own students. The others are not in a position to do so. Council agreed that we should apply for one student through SEED in hopes of being able to get a mature University Student to help with some administration projects.

g) Richard Ames – Mr. Ames was available to attend the December 9th meeting but council prefer he come to a committee of the whole meeting. Susie will reach out to him again and see if he can attend in January.

h) Asset Management Course – council felt that the course Susie requested to enroll in was more than what we need for our municipality. Councillor Bull had a list of options he had gathered and sent to the mayor.

i) Website – Mayor Foster expressed the importance of updating our website. He suggested inviting the web developer to a meeting to discuss our options.

6. NEW BUSINESS

a) Enforcement Officer/Handyman – Susie suggested hiring one full time person to do both jobs and split their time between the two and asked council consider it for the 2025 budget. Council suggested borrowing a neighbouring community's enforcement officer on an as needed basis and just having a handyman on call when required.

b) Quote for electronic locks – the quote did not come in before the meeting so it was not discussed.

c) DTI winter season update – Supervisor Ernie Atkinson said that our local department will be doing the winter maintenance for the lanes (that are government roads) over in the Fosterville area. They replaced a culvert on Grayson Lane the week before. They have also rented a loader for the season which will come in handy for moving snow banks, etc.

d) Land for debris disposal – Mayor Foster had asked Susie to inquire about the old dump site in Scott Siding and the possibility of purchasing it for future use. The idea was to have it set up as a cheaper option for getting rid of construction debris in conjunction with Unsightly Premises property clean up. The landowner is open to selling.

e) 5-year plan – Councillor Budd suggested that council start working on creating their own 5-year plan. She printed off a copy of Hanwell's plan and said she spoke with Hanwell's admin and with the company who developed their plan and didn't think it would be that hard for council to do. After a discussion, most of council felt that they should take advantage of ELG's offer to cover the cost and hire a company to work on it for us. Susie will speak with Andre Daigle for the number of his contact.

f) Street light policy review – Councillor Budd contacted Hanwell's office and asked permission to use their policy and then she tailored it to fit what her committee

recommend our council needed. Susie questioned a few of the changes made and council asked that all the information be sent to them to review.

7. CLOSED SESSION

Section 68 (1) c)

Section 68 (1) h)

8. DATE & TIME OF NEXT MEETING

Regular meeting on Monday, December 9th at 7pm in council chambers.

9. ADJOURNMENT at 9:03pm

Mayor

CAO/Clerk