

**Municipality of Lakeland Ridges**  
Regular Council Meeting Minutes  
March 27, 2023

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COUNCIL PRESENT: Mayor Tanya Cloutier  
Deputy Mayor Ross Stairs  
Councillor Perry Bull  
Councillor Linda Porter  
Councillor Patti Budd  
Councillor Randy Stairs  
Councillor Chris Yerxa  
Councillor Michael Furrow  
Councillor Mark Grant

ABSENT:

IN ATTENDANCE: Susan Patterson – CAO/Clerk

CALL TO ORDER: Mayor Cloutier called the regular meeting to order at 7:01 pm

**APPROVAL OF AGENDA:**

**MOTION:** To approve the March 27, 2023 regular meeting agenda. Moved by Deputy Mayor Stairs and seconded by Councillor Grant.

Motion carried #36-2023

**PRESENTATIONS:**

none

**DECLARATIONS OF CONFLICT OF INTEREST:**

Council Mark Grant declared a conflict of interest pertaining to item B under New Business. Council Grant left the building well this item was be discussed and return once the motion had passed.

**APPROVAL OF MINUTES:**

**MOTION:**

Moved by Councillor Yerxa and seconded by Councillor Bull to approve the minutes with one change under “Business Arising from the Minutes – item B”. Change the sentence “Mayor Cloutier said that the rec. committees *should not have to* cover this expense.....” to read “Mayor Cloutier said that the rec. committees *could not* cover this expense....”.

Motion carried #37-2023

### **BUSINESS ARISING FROM THE MINUTES:**

a) After hour clinic – Dr. O’Leary has requested use of the CCC for the pilot project and would like to start on April 4,2023. The pilot project will run every Tuesday night from 5pm to 8pm for three months. Mayor Cloutier explained that funding is available for renovations if council agrees to allow the clinic to operate out of the same location.

**MOTION:** It was moved by Councillor Bull and seconded by Councillor Grant to allow Dr. O’Leary to run the three-month pilot project for the after-hour clinic out of the Canterbury Community Centre.

Motion carried #38-2023

b) Meductic Community Centre issue – It was decided to postpone any decisions until we have an Inspector come in and review the job.

c) Municipal Offices – Council Yerxa asked why the offices were being combined if the budget supports having two office locations. Deputy Mayor Stairs explained that in order to serve the public properly that staff needed to work out of one location. Due to poor internet speeds through Bell Aliant, it was suggested to switch to Starlink.

**MOTION:** It was moved by Councillor Bull and seconded by Deputy Mayor Stairs to purchase Starklink for the office.

Motion carried #39-2023

d) Lakeland Ridges Newsletter – The importance of issuing a newsletter for our seniors was discussed.

**MOTION:** It was moved by Councillor Yerxa and seconded by Councillor Furrow that staff produce a community newsletter to be mailed out to all residents of Lakeland Ridges on a as needed basis.

Motion carried #40-2023

e) Remuneration Set up – Council is required to fill out a TD1 form and submit to Lana as soon as possible.

f) Purchase Ordering & Fire Equipment purchases – Susie explained that how the purchase order system will work.

### **ACCOUNTS PAYABLE:**

none

### **CORRESPONDENCE:**

none

**NEW BUSINESS:**

- a) NBAFPO conference – Canterbury Fire Chief Furrow will attend. This was already in the budget.
- b) Skating Rink Maintenance – Councillor Grant left the building at 8:03pm due to a conflict of interest for this topic. He returned at 8:12pm was the motion was moved.

**MOTION:** It was moved by Deputy Mayor Stairs and seconded by Councillor Porter to give Mark Grant \$500 as a Thank You for all his work in keeping the skating rink flooded and cleared all winter.

Motion carried #41-2023

- c) Canada Community Building Fund – Susie informed council that Lakeland Ridges will receive \$64,989 for 2023. Council was asked to think about what projects they would like to see the money spent on and to bring those lists to the next council meeting.
- d) SEED – Susie informed council that LLR only received funding for two students through this program.

**CAO REPORT:**

- Let council know that covid tests are now available at the Municipal Office.
- All fire trucks have been switched over into Lakeland Ridges name.

**COUNCILLOR REPORTS:**

Perry – Waste & Recycling

- After playing with the numbers of tonnage/tipping fees/tax rate/etc. Perry feels like we can save a lot of money when we renew garbage contracts.

Chris – Transportation

- gave council a summary of the vision he has for his committee.
- looking into more information in regards to a by-law for ATV's
- asked if there was money to pay committee members mileage for attending meetings. Council felt it was too hard to make that decision right now because they didn't have any input into the 2023 budget. They agreed to discuss it again in the future.

Randy: Protective Services

- committee is working on a policy and hopes to have it ready to present to council within a month.
- once the policy is in place they will start on a by-law

**MAYORS REPORT:**

- Mayor Cloutier attended a meeting with the RSC and RCMP. She shared that the RCMP are willing to attend a council meeting to talk about concerns we may have in our area. They will also explain their tasks force, etc.

**OLD BUSINESS:**

- a) FCM renewal

**MOTION:** It was moved by Deputy Mayor Stairs and seconded by Councillor Furrow to join FCM (Village of Canterbury was formerly a member) and pay the yearly dues. Seven “yay” votes. Councillor Stairs voted “nay”.

Motion carried #42-2023

- b) Procurement Policy – Council Stairs asked that under section 5 (Spending Authority) that items c&d be removed because there is currently no CAO by-law. They read as below:

c) The CAO, after consultation with committee chair, must approve and budgeted purchase equal to or greater than \$2,500 made by the Fire Chief.

d) The CAO must approve any budgeted purchase equal to or greater than \$250 made by the Treasurer.

Deputy Mayor Stairs stated that those items could be removed until the CAO by-law is passed and then they will be put back in.

**MOTION:** It was moved by Deputy Mayor Stairs and seconded by Councillor Furrow to accept the Procurement Policy with removing items c&d temporarily.

Motion carried #43-2023

- c) HR Policy

**MOTION:** It was moved by Deputy Mayor Stairs and seconded by Councillor Bull to move reviewing the HR Policy to the next agenda.

Motion carried #44-2023

**ADJOURNMENT:**

Meeting adjourned at 10:24pm

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Mayor

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CAO/Clerk