

Municipality of Lakeland Ridges
Special Meeting Minutes
July 22th, 2024

COUNCIL PRESENT: Mayor Leonard Foster
Deputy Mayor Ross Stairs
Councillor Perry Bull
Councillor Linda Porter
Councillor Patti Budd
Councillor Randy Stairs
Councillor Chris Yerxa
Councillor Dusty Buckingham

ABSENT:

STAFF IN ATTENDANCE: Susan Patterson – CAO/Clerk
Lana Sharpe – Treasurer

1. CALL TO ORDER: Mayor Foster called the regular meeting to order at 7:00 pm

2. APPROVAL OF AGENDA:

The following items were added to the agenda: CAO report, Meductic culvert, WVRSC meeting for Manors without walls & Municipal Offices.

MOTION: It was moved by Councillor Stairs and seconded by Councillor Yerxa to approve the agenda with the four additions listed above.

All in favor.

Motion carried 22-2024

3. DECLARATIONS OF CONFLICT OF INTEREST:

Councillor Stairs stated that he may have a conflict when it comes to the Meductic culvert. No official form was signed and no conflict arose during the meeting.

Councillor Budd stated that she may have a conflict with the Quarry because she does business with the current owner and rents his grounds for hay.

4. ADOPTION OF MINUTES:

MOTION: It was moved by Councillor Porter and seconded by Councillor Budd to adopt the minutes for the June 18th Committee of the Whole meeting as written.

All in favor.

Motion carried #23-2024

MOTION: It was moved by Councillor Yerxa and seconded by Councillor Porter to adopt the minutes for the June 24th Committee of the Whole meeting as written.

All in favor.

Motion carried #24-2024

MOTION: It was moved by Councillor Bull and seconded by Councillor Yerxa to adopt the minutes for the July 15th Special meeting as written.

All in favor.

Motion carried #25-2024

5. NEW BUSINESS

a) By-Law #8 – discuss response from the lawyer. Not all councillors agreed with the lawyer's response or understood it to have the same meaning. Councillor Bull suggested leaving the by-law as written during the first and second reading or wording it to read that a clerk did not need to be present for strategizing meetings. Councillor Porter suggested in the case that both the clerk and assistant clerk are absent, that council have the authority to appoint a designated recorder to act as clerk for their meetings. Mayor Foster asked Councillor Bull to send his recommendation in an email and called a Special meeting for Monday, July 29 for council to make a decision. Lana will act as clerk as Susie will be away on vacation.

b) Escribe & laptops – Council decided against Escribe but agreed to the purchasing of laptops and Microsoft word programming. Susie will get a few quotes for the August 12 meeting for final decision.

c) Review and discuss Julia Grant's request. – Council had several ideas on how the community centres should be operated. Councillor Stairs suggested the municipality purchase special event insurance for additional coverage. Councillor Bull suggested contacting insurance companies for pricing on third party liability insurance and providing that information to renters for them to purchase at their own expense. Deputy Mayor Stairs stated that we need to come up with a plan that would allow accessibility to the public. Councillor Porter stated that we have to have contracts or rental agreements that outline the guidelines and have renter's sign. Susie stated that the current rental agreement does cover guidelines. The current rules and regulations will remain in place until council has more information.

d) Committees – There was a lengthy conversation about the formation or types of committees. Mayor Foster asked each councillor to think about which committee they would like to be a part of and to send him an email with their top 2 or 3 choices before the August 12 regular meeting.

e) Budget – did not have time to review

f) CAO Report – Questions arising from the report were:

Clean, Drain, Dry Signage – A discussion about who to contact for handyman jobs started after it was stated that Charles Gould was asked for a quote to install the signs. It was suggested that a list of local carpenters, electricians, etc be created for each ward. Mayor Foster said that he and Susie had talked about the possibility of a part-time handyman for the entire area. He also asked Susie to reach out to Richard Ames to see if there were any funding or work ability programs that we could apply for.

Support Training provided by ELG – Council preferred asking Andrew Baird to help develop the CAO by-law.

Cleaning of Heat Pumps at CCC – A discussion about who to contact to do the cleaning started after Susie stated Valley Refrigeration was scheduled. Council gave a list of several technicians to contact in the future. Councillor Stairs said that all the municipal buildings should have their units cleaned. He also mentioned the water in Meductic should be tested.

Increased Student Hours – Councillor Porter stated how important it was to keep record of registrations for FunPark, how many attend, where they are from, etc., how much money is spent on supplies and snacks. All this information can be shared with the Rec Councils next year should they take over the hiring of summer students.

g) Meductic Culvert – Councillor Stairs said if the culvert needs to be lowered that it could require ditching. He said that he would have a look and see what work needs to be done and send that information to the office.

h) WVRSC Manors without Walls – Mayor Foster asked if any councillors were interested in attending this meeting. Councillor Porter stated that she was interested and would try to attend.

i) Municipal Offices – Councillor Bull expressed his concerns with the operational cost of both buildings in Canterbury & Meductic. He would like council to look at the pros and cons and how to cut cost.

6. DATE & TIME OF NEXT MEETING

Special Zoom meeting on Monday, July 29nd at 7pm to discuss By-Law #8.

Regular council meeting on Monday, August 12 at 7pm in council chambers.

6. ADJOURNMENT at 9:06 pm

Mayor

CAO/Clerk