

Municipality of Lakeland Ridges
Regular Council Meeting Minutes
January 9, 2023

COUNCIL PRESENT: Mayor Tanya Cloutier
Councillor Ross Stairs
Councillor Perry Bull
Councillor Linda Porter
Councillor Patti Budd
Councillor Randy Stairs
Councillor Chris Yerxa
Councillor Michael Furrow
Councillor Mark Grant

ABSENT:

IN ATTENDANCE: Susan Patterson – CAO/Clerk
Lana Sharpe – Treasurer/Deputy Clerk

CALL TO ORDER: Mayor Cloutier called the regular meeting to order at 6:57pm

APPROVAL OF AGENDA:

MOTION: To approve the January 9, 2023 regular meeting agenda. Moved by Councillor Grant and seconded by Councillor Porter.

Motion carried #1-2023

PRESENTATIONS:

- Brief introduction given by each person in attendance
- CAO/Clerk – rundown on meetings & admin
- Mayor’s address – welcome
- Issues regarding CAO position – was not on agenda but addressed by Councillor Randy Stairs. Susie said she would follow up for next meeting.

Assigning of Committee Chairs by Mayor:

Recreation:	Councillor Furrow
Waste & Recycling:	Councillor Bull
Protective Services/EMO:	Councillor Randy Stairs
Transportation:	Councillor Yerxa
Tourism:	Councillor Porter
Family & Community:	Councillor Budd
Workforce Personal & Environment:	Councillor Ross Stairs
Community Development:	Councillor Grant

Mayor Cloutier gave a brief explanation as to why she appointed each councillor to specific committees. She asked that each person come up with an overview for their committee and be prepared to present it at the next council meeting.

DECLARATIONS OF CONFLICT OF INTEREST:

As Fire Chief for the Canterbury Fire Department, Councillor Furrow declared a conflict of interest for all fire department related issues that would benefit him personally for financial gain. Councillor Furrow filled out Form 3 (Local Governance Act, S.N.B., c.18, s.91(4),92(4) which will be kept on file in the office of the clerk.

APPROVAL OF MINUTES:

MOTION:

No previous minutes as this was the first meeting of newly formed community.

BUSINESS ARISING FROM THE MINUTES:

None as this was the first meeting of newly formed community.

ACCOUNTS PAYABLE:

MOTION: To pay insurance premium of \$44, 630.00. Preferred payment options would be either quarterly or biannually if no additional fees apply. Moved by councillor Randy Stairs and seconded by councillor Yerxa.

Motion carried: # 2-2023

MOTION: To repay the Village of Canterbury for expense paid on behalf of Lakeland Ridges. Moved by councillor Porter and seconded by councillor Yerxa.

Motion carried: #3-2023

No financial report was available as this was the first meeting of the newly formed council. Susie explained that she was authorized by ELG to purchase new computers and software for the two admin staff. The total came to \$3,390.16 and was originally charged to her personal Mastercard. Treasurer, Lana, has since transferred repayment in this amount.

CORRESPONDENCE:

None

NEW BUSINESS:

- a) Review by-law #1 Procedural by-law for council

MOTION: To amend section 4, item b to read, “At its first meeting, the council shall select a Deputy Mayor from among the interested councillors by verbal vote, for a term of *four* (4) years”. Moved by councillor Budd and seconded by councillor Ross Stairs.

6 Yay votes

2 Nay votes. Councillor Furrow and Councillor Grant

Motion carried: #4-2023

MOTION: Request for councillors interested in becoming Deputy Mayor to prepare a presentation at the next council meeting explaining why they would like the position.

Moved by councillor Bull and seconded by councillor Furrow.

Motion carried: #5-2023

MOTION: To amend section 4 to add an additional item to read, “It is optional that special meetings could be held at the Meductic Community Centre upon council’s choosing”. Motion moved by councillor Randy Stairs and seconded by councillor Chris Yerxa.

Motion carried: #6-2023

- b) Review by-law #2 Code of Conduct for Council and sign agreement

MOTION: To skip items b, d, g, h, j-n and push them all to the next meetings agenda due to time. Moved by councillor Randy Stairs and seconded by councillor Ross Stairs.

Motion carried: #7-2023

- c) Review by-law #3 Composition of Council and the Renumeration of Mayor & Council

MOTION: To amend section 3, item 3.03 to read, “Kilometer rate - \$0.52 per kilometer will be paid when mayor or a councillor must travel more than 20km from home for council meetings, UMNb meetings, training or a conference on behalf of Lakeland Ridges. No receipts are required but a claim form must be filled out. Moved by councillor Ross Stairs and seconded by councillor Yerxa.

Motion carried: #8-2023

- d) HR Policy - Moved to next meeting

- e) 2023 Budget

Susie handed out copies of the 2023 Budget that was passed and approved by ELG in December 2022. She asked that each councillor review it before the next meeting and we will discuss it at the next meeting.

f) UMNb orientation conference

MOTION: To allow mayor Cloutier, councillor Furrow and councillor Grant to attend the UMNb orientation conference February 11&12 on behalf of Lakeland Ridges. Moved by councillor Bull and seconded by councillor Ross Stairs.

Motion carried: #9-2023

i) eScribe

Susie informed council that her and Lana both attended a zoom presentation for eScribe and gave a brief description of the program and cost. Council decided they wanted more information before they could make a decision.

COUNCILLOR REPORTS:

Nothing to report

MAYORS REPORT:

Nothing to report

OLD BUSINESS:

None as this was the first meeting of newly formed community.

ADJOURNMENT:

MOTION: To hold another meeting on Monday, January 23, 2023 to discuss all unaddressed “New Business” items that were pushed forward from the January 9th agenda. Moved by councillor Randy Stairs and seconded by councillor Yerxa.

Motion carried. #10-2023

The meeting adjourned at 10:47pm

Mayor

CAO/Clerk