

**Municipality of Lakeland Ridges**  
Regular Council Meeting Minutes  
February 27, 2023

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COUNCIL PRESENT: Mayor Tanya Cloutier  
Deputy Mayor Ross Stairs  
Councillor Perry Bull  
Councillor Linda Porter  
Councillor Patti Budd  
Councillor Randy Stairs  
Councillor Chris Yerxa  
Councillor Michael Furrow  
Councillor Mark Grant

ABSENT: Lana Sharpe – Treasurer/Deputy Clerk

IN ATTENDANCE: Susan Patterson – CAO/Clerk

CALL TO ORDER: Mayor Cloutier called the regular meeting to order at 7:01 pm

**APPROVAL OF AGENDA:**

**MOTION:** To approve the February 27, 2023 regular meeting agenda with the acception of deferring Councillor Budd's presentation to a later date. Moved by Councillor Yerxa and seconded by Councillor Furrow.

Motion carried #21-2023

**PRESENTATIONS:**

After hours clinic – Mayor Cloutier presented on Dr. O'Leary's behalf. The pilot project would run from April until July on Tuesday evenings. Requesting use of Municipal building space. Council loved the idea but had several questions that need answered before they could make a motion. Mayor Cloutier will follow up for the next meeting.

**DECLARATIONS OF CONFLICT OF INTEREST:**

None

**APPROVAL OF MINUTES:**

**MOTION:**

Moved by Councillor Yerxa and seconded by Councillor Porter to approve the minutes as distributed.

Motion carried: #22-2023

**BUSINESS ARISING FROM THE MINUTES:**

- a) Susie reminded council of the in-person orientation on March 31, 2023 by ELG
- b) Ice rescue invoice – was paid in full as the original quote was not available
- c) Susie asked who attended all online orientation sessions so names could be submitted to ELG for certification.

**ACCOUNTS PAYABLE:**

none

**CORRESPONDENCE:**

- a) River Valley Sun – advertising on their facebook page & in their paper for \$400. Council suggested that 6 recreation committees should be asked to cost share. Mayor Cloutier will reach out and have an update for next meeting.
- b) Lyme Disease NB – Proclaiming May Lyme Disease Awareness month. Councillor Stairs would like confirmation if there needs to be a motion or what the process is.

**MOTION:** It was moved by Councillor Grant and seconded by Councillor Bull to allow the Mayor to proclaim May as Lyme Disease Awareness month and to allow green lights to shine on Municipal Buildings (if we so decide to do so) withing Lakeland Ridges.

Motion carried: #23-2023

- c) Meductic Rec. Committee requested use of old kitchen in the Meductic Community Centre. Deputy Mayor Stairs and Councillor Bull both felt it was best to wait until after Building evolutions were completed before making that decision.
- d) CHS yearbook ad – Councillor Stairs would like to know if there is more council can do so the book can be produced with a hardcover. Susie will follow up.

**MOTION:** It was moved by Councillor Bull and seconded by Deputy Mayor Stairs to purchase a 1/3 page ad for \$80 in the 2023 Yearbook on behalf of Lakeland Ridges.

Motion carried: #24-2023

**NEW BUSINESS:**

- a) Special Garbage Day pick up schedule. Nothing was scheduled for Meductic or the LSD's of North Lake & Canterbury. Councillor Bull said he would look into it and will report back at next meeting.
- b) FCM conference – Mayor Cloutier requested to attend the event being held in Toronto in May. Council felt that it was too much money to spend when they are still unsure of budget expenses. They will revisit adding this conference to the 2024 budget in the Fall.

- c) Fire Underwriter's Survey – Councillor Stairs explained a bit about who they are and what they do. Although ratings for each department were better than expected he reminded council that there is still a lot of work to do to get the departments up to regulation standards.
- d) Review Procurement Policy – Councillor Porter suggested under section 4 to add an “item c” to support local businesses as much as possible. Councillor Stairs suggested under section 5 to increase the dollar amounts listed in (a & c) from \$2,000 to \$2,500. Susie will make those changes and council will review the policy again at the March 27<sup>th</sup> meeting before putting it into effect.
- e) Snow removal – Councillor Furrow expressed his concern with the ice conditions at both Fire building driveways. Mayor Cloutier said we had a few days of weird weather and that we could not expect the contractors to be on call 24/7. Councillor Furrow suggested that we make sure the tenders in the future are worded properly to address this issue as it is a safety concern to first responders. Council suggested having sand and salt available at both locations in case of emergencies. Councillor Furrow also said that the generator at the old Station also needs to be added to next years snow removal contract.

### **CAO REPORT:**

- A request was put into ELG for Entity maps with Ward boundaries easily visible.
- Attended CVFF meeting in Hartland with several other council members. Will forward a copy of Mike Lewis' presentation to everyone.
- Free online RTIPP training offered to CAO's and Clerks which Susie is taking.
- CANOE Procurement – Lakeland Ridges is set up to purchase through this program

### **COUNCILLOR REPORTS:**

Perry: Waste & Recycling

- Spoke with Fred Thompson Brown from RSC 12 about RSC's responsibility with waste disposal. Talked about negotiations for upcoming contracts and how LSD's are paying more.

Ross: Workforce & Personnel

- addressed the question of webpage/logo and explained that the Procurement Policy needed to be in place first. Requested a list of upcoming meetings, training sessions and conferences that are scheduled for administration staff.

Environmental

- has 7 members on this committee including Barb Glanville who has already done a lot of work on how to keep our lakes healthy. He stated that we had to be Proactive to keep all our lakes healthy.

Patti: Family & Community

- Still looking for a couple more members. Continuing to work on food security and community garden idea. Would like to see an after school reading program.

Linda: Tourism

- Making progress with gathering information. Shared a few upcoming events in Ward 2.

Randy: Protective Services

-committee meeting scheduled for March 15. Would like to collect inventory of all equipment for each department and evaluate what needs to be made a priority for replacement. Spoke about billing and getting reimbursed for Forrest Fire through DNR. All spoke about invoicing for Highway calls.

Chris: Transportation

-now has a full committee and hoping to have a meet and greet with in the next couple of weeks.

Mark: Community Development

-inspected the leak is at the CC in Meductic. It was decided that he and Randy would arrange to meet with Ron Furrow to discuss the issue further. It was brought to councils attention that former Mayor of Meductic still had a key to building so it was suggested by Randy that we collect all keys from former councils, etc.

Mike: Recreation

-the only issue this month was addressed under correspondence

### **MAYORS REPORT:**

-Ryan Donaghy named deputy minister of Education and Early Childhood Development (anglophone sector). Donaghy will hold his current position of deputy minister of Local Government and Local Governance Reform until spring.

-Food Handling course – 17 of 18 registered attended. She suggested that a few members of the Fire Departments should attend in the future considering suppers & breakfasts are popular fundraisers for them.

### **OLD BUSINESS:**

a) Third and final reading of By-law No. 3.1 to amend By-law No. 3

**MOTION:** moved by Councillor Grant and seconded by Councillor Yerxa to adopt By-law No. 3.1 to amend By-law No.3

Motion carried. #25-2023

b) Review HR Policy – Councillor Bull had a few questions that would require some discussion. Due to the late hour, it was decided to defer this item until the March 27<sup>th</sup>

### **ADJOURNMENT:**

Meeting adjourned at 9:25pm

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Mayor

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CAO/Clerk