

Municipality of Lakeland Ridges
Committee of the Whole Meeting Minutes
August 26th, 2024

COUNCIL PRESENT: Mayor Leonard Foster
Deputy Mayor Ross Stairs
Councillor Perry Bull
Councillor Linda Porter
Councillor Patti Budd
Councillor Randy Stairs
Councillor Chris Yerxa
Councillor Dusty Buckingham

ABSENT:

STAFF IN ATTENDANCE: Susan Patterson – CAO/Clerk
Lana Sharpe – Treasurer

1. CALL TO ORDER: Mayor Foster called the regular meeting to order at 7:00 pm

2. APPROVAL OF AGENDA:

The following items were added to the agenda: Mayor's report, streetlights and Councillor Porter would like to ask three questions when the topics arise.

MOTION: It was moved by Councillor Budd and seconded by Councillor Yerxa to approve the agenda with the three additions listed above.

All in favor.

Motion carried 39-2024

3. DECLARATIONS OF CONFLICT OF INTEREST:

Councillor Stairs stated that he may have a conflict when it comes to the Meductic septic. No official form was signed and no conflict arose during the meeting.

4. ADOPTION OF MINUTES:

MOTION: It was moved by Councillor Stairs and seconded by Councillor Bull to adopt the minutes for the July 22nd Committee of the Whole meeting as written.

All in favor.

Motion carried #40-2024

5. NEW BUSINESS

- a) Zoom Call with Conor Tripp – Conor answered questions from council. Mayor Foster thanked Conor for joining via zoom and thanked the residents who attended. Mayor Foster asked that council review all the information and come prepared to the September 9th meeting to make a decision on the rezoning request.
- b) Meductic septic – An Engineer is working on drawing up plans for the septic system. A tender will be posted once we know the scope of the work required.
- c) Training (part of 6 steps) –Dillion Consulting had to back out of working on the Strategic Plan due to staff shortages. Andrew Baird has agreed to work with us on the CAO by-law & Effective Communication training. Sept. 17 was a suggested date to work with Andy. Andre Daigle has been approved by ELG to work with us on Procedural Coaching, Chair Training and Code of Conduct. An initial meeting will need to be held with Andre so he can meet with council and assess what our needs are. Susie will work with Andre on some possible dates.
- d) Proposed Policies – 5 proposed policies were written for council to review. They are: “Computer Policy”, “Electronic Mail Use Policy”, “Social Media Policy”, “Elected Officials & Administration Information Policy”, and “Logo & Branding Policy”. Council was asked to review before the September 9th meeting. If no changes are needed, they can be enacted.
- e) CCBF project plans – Susie explained that the old 5-year plans for Canterbury and Meductic needed to be consolidated before they would release the 2023 money. Councillors were asked for project suggestions as this needs to be done asap. Canterbury has \$184,291.14 and Meductic has \$52,760.64. Council was also asked to give suggestions for the 2023 LSD money which is around \$16,000. Project ideas are needed for the new 5year program which includes Lakeland Ridges as a whole. Mayor Foster asked councillors to send their suggestions to the office to be added to the list.
- f) Bill for suspension – Susie informed council that Jennifer Thompson said they are finalizing the documentation related to the invoice for supervision expenses.
- g) Lawyer Bill – There was much discussion, but no decision could be made during this meeting and Mayor Foster said it would be added to the September 9 agenda for a vote.
- h) Derek McNiece – After discussion it was agreed that the previous motion stands.
- i) Committees - Councillor Buckingham stepped down as Chair for Transportation, Infrastructure and Assets Committee. Councillor Yerxa & Patti Budd agreed they would work on it together. A motion will need to be made at the September 9th meeting to appoint Councillor Budd and Councillor Yerxa as Co-Chairs of the Assets and Infrastructure Committee. Councillor Bull shared his outline for the Finance Committee. Councillor Porter shared the application form she created for public volunteers to apply for a position on one of the committees.

j) Mayor's update – Mayor Foster updated council on attending a meeting with the WVRSC. Mayor Foster also reminded council he will be attending the upcoming meeting in Fredericton with Policial Leaders on the 19th.

k) Streetlights - After some discussion it was suggested that the item be put on the next regular agenda so a motion could be made to have lights installed at three locations.

l) Councillor Porter's questions – Councillor Porter said two of her questions were already answered but she wanted to ask if a full report was written and placed our files. Susie confirmed it was.

6. CLOSED SESSION

No closed session this meeting.

7. DATE & TIME OF NEXT MEETING

Regular meeting on Monday, September 9th at 7pm in council chambers.

8. ADJOURNMENT at 9:14 pm

Mayor

CAO/Clerk