

**Municipality of Lakeland Ridges**

Regular Meeting Minutes

August 12<sup>th</sup>, 2024

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COUNCIL PRESENT: Mayor Leonard Foster  
Deputy Mayor Ross Stairs  
Councillor Perry Bull  
Councillor Linda Porter  
Councillor Patti Budd  
Councillor Randy Stairs  
Councillor Chris Yerxa  
Councillor Dusty Buckingham

STAFF IN ATTENDANCE: Susan Patterson – CAO/Clerk  
Lana Sharpe – Treasurer

1. CALL TO ORDER: Mayor Foster called the regular meeting to order at 7:00 pm

**2. APPROVAL OF AGENDA:**

**MOTION:** To approve the August 12, 2024 regular meeting agenda with two additions. Those additions being “third party liability insurance” and “lawyer bill from Cox & Palmer”. Moved by Councillor Stairs and seconded by Deputy Mayor Stairs.

Seven Yay votes.  
Councillor Buckingham - Nay

Motion carried #26-2024

**3. DECLARATIONS OF CONFLICT OF INTEREST:**

Councillor Stairs stated he could have a possible conflict with one of agenda items but would decide that once we got to that item.

**4. ADOPTION OF MINUTES:**

**MOTION:** It was moved by Councillor Yerxa and seconded by Councillor Porter to approve the minutes of the July 8<sup>th</sup> meeting.

All in favor.

Motion carried #27-2024

## **5. UNFINISHED BUSINESS/BUSINESS ARISING FROM THE MINUTES:**

a) Laptops – A quote from Costco in the amount of \$4,503.51 was provided. Deputy Mayor Stairs suggested having some usage guidelines in place.

**MOTION:** It was moved by Councillor Stairs and seconded by Councillor Yerxa to purchase 9 laptops from Costco only if two local businesses could not match the price or warranty.

All in favor.

Motion carried #28-2024

b) Meductic boat wash station: **signage** – council agreed the signs only needed to be 2x4. One for the building and one for the water front.

**Hot water heater** – council decided against installing the hot water heater because there is too much iron in the water.

**Door Repair on building** – Received a quote from Ryan Bloodsworth to build a new double door.

c) White Birch Lane culvert and road repair – The culvert would be the responsibility of the homeowner as it is part of their driveway. The road repair is an easy fix at a cost between \$600-\$800. No motion is required as it falls below the procurement limit.

d) Park upgrades and signage – It was agreed that due to the large scope of work that needs to be done to bring both parks up to CSA standards that the project will be put on hold until the spring of 2025. Susie will look for grants in the mean time.

e) Insurance Claim Denial – our insurance would not cover any expenses incurred for the cost of supervision.

f) Third Party Liability Insurance – An individual policy for events involving alcohol is required and is the responsibility of the renter to purchase. Councillor Stairs suggested that a copy of Canterbury Rec Council's policy be kept on hand at the office.

## **6. PUBLIC INPUT/INQUIRES/PRESENTATIONS:**

a) RCMP – two officers were present. Corporal Ray Dickinson, who stated that he will be acting sergeant for our area until sometime in November, and Officer Steve Killam. Topics discussed included speeding, water craft safety, theft and vandalism. The officers explained they rely on the public and encourage everyone to report any information they may have. Officer Dickinson said they will try to attend more meetings to keep council informed.

## **7. CORRESPONDENCE:**

a) NB Vegetation Management Program – Council asked that a letter be written in protest to the spraying. They would also like to be given the date, time and location of the spraying. What is the distance from premises? Is the Department of ELG or DNR going to take any responsibility should any issue arise?

b) UMNb meeting with Provincial Leaders – Leonard, Susie will attend. Patti will try to attend. September 19 from 6:30-8:00 pm in Fredericton.

**8. MAYOR'S REPORT:**

Business arising from the report:

Quarry – the deadline to make a decision is October 30, 2024. Council still have several unanswered questions and would like to have a meeting with Planner Conor Tripp. Susie will try to arrange.

**9. COUNCIL MEMBER REPORTS:**

None

**10. CAO'S REPORT:**

**11. TREASURER'S REPORT:**

The report was provided to council. We are currently sitting at 50%. Councillor Stairs requested a breakdown of MFD's budget.

**12. NEW BUSINESS:**

a) Third and final reading of By-Law No. 8

**MOTION:** It was moved by Councillor Yerxa and seconded by Councillor Stairs to enact by-law #8 as written and read three times.

All in favor.

Motion carried #29-2024

b) Resolutions to transfer old Canterbury and Meductic accounts.

**MOTION:** It was moved by Councillor Buckingham and seconded by Deputy Mayor Stairs to close the Village of Canterbury's saving account and transfer the \$129.31 balance into the Municipality of Lakeland Ridges "Canterbury General" account.

All in favor.

Motion carried #30-2024

**MOTION:** It was moved by Councillor Buckingham and seconded by Councillor Yerxa to transfer the Village of Canterbury's nine GIC's of \$5,000 each and totalling \$45,000 into the Village of Canterbury's "operating" account.

All in favor.

Motion carried #31-2024

**MOTION:** It was moved by Councillor Yerxa and seconded by Councillor Bull to close the Village of Canterbury's operating account and transfer the \$130,241.20 balance into the Municipality of Lakeland Ridges "Canterbury General" account.

All in favor.

Motion carried #32-2024

**MOTION:** It was moved by Councillor Stairs and seconded by Councillor Buckingham to close the Village of Canterbury's GAS TAX account and transfer the \$184,291.14 balance into the Municipality of Lakeland Ridges "Canterbury Gas" account.

All in favor.

Motion carried #33-2024

**MOTION:** It was moved by Councillor Stairs and seconded by Councillor Yerxa to close the Village of Meductic's "operating reserve" and transfer the \$7,400.00 balance into the Municipality of Lakeland Ridges "Meductic General" account.

All in favor.

Motion carried #34-2024

**MOTION:** It was moved by Councillor Yerxa and seconded by Councillor Budd to close the Village of Meductic's "Gas Tax Fund" and transfer the \$52,760.64 balance into the Municipality of Lakeland Ridges "Meductic CCBF" account.

All in favor.

Motion carried #35-2024

**MOTION:** It was moved by Councillor Yerxa and seconded by Councillor Bull to close the Village of Meductic's "Capital Reserve" and transfer the \$40,534.48 balance into the Municipality of Lakeland Ridges "Meductic Capital Reserve" account.

All in favor.

Motion carried #36-2024

**MOTION:** It was moved by Councillor Stairs and seconded by Councillor Yerxa to close the Village of Meductic's "General Operating" and transfer the \$13,763.40 balance into the Municipality of Lakeland Ridges "Meductic General" account.

All in favor.

Motion carried #37-2024

c) Committees – assigned by Mayor Foster. A structure for each will need to be put in place. A form for the public to apply to sit on a committee will need to be developed.

Environment and Solid Waste – Chair will be Deputy Mayor Stairs

Finance – Chair will be Councillor Bull

Human Resources – Chair will be Mayor Foster

Protective Services (fire, policing, EMO & Animal Control) – Chair will be Councillor Stairs

Tourism and Recreation – Councillor Linda Porter

Transportation, Infrastructure & Assets – Councillor Dusty Buckingham

Councillors Yerxa and Budd will assist where needed.

**MOTION:** It was moved by Councillor Stairs and seconded by Deputy Mayor Stairs to establish the above committees with said councillors as chairs.

All in favor.

Motion carried #38-2024

d) Derek McNiece – Council requested a letter be sent to Mr. McNiece to inform him that the invoice will not be paid without a PO.

e) Cox & Palmer lawyer bill – Section 64 was not followed and there is no motion to support the action. It was asked how the second lawyer hired (Tim Culbert), again with no motion, was paid. Neither of the staff were aware of this as no bill was received. Mayor Foster asked that Lana check to see if a bill for Mr. Culbert was received and paid while staff was out on medical leave.

**13. UPCOMING ACTIVITIES/EVENTS:**

Dates and times for all the local community days were shared.

**14. CLOSED SESSION:**

a) discussion regarding 68(1)(g)

**15. DATE & TIME OF NEXT MEETING:**

A Committee of the Whole meeting was set for Monday, August 26<sup>nd</sup> at 7pm in council chambers.

**16. ADJOURNMENT at 9:11pm**

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Mayor

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CAO/Clerk