

**Municipality of Lakeland Ridges**  
Regular Council Meeting Minutes  
April 24<sup>th</sup>, 2023

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COUNCIL PRESENT: Mayor Tanya Cloutier  
Deputy Mayor Ross Stairs  
Councillor Perry Bull  
Councillor Linda Porter  
Councillor Patti Budd  
Councillor Randy Stairs  
Councillor Chris Yerxa  
Councillor Michael Furrow  
Councillor Mark Grant

IN ATTENDANCE: Susan Patterson – CAO/Clerk

CALL TO ORDER: Mayor Cloutier called the regular meeting to order at 7:02 pm

**APPROVAL OF AGENDA:**

**MOTION:** To approve the April 24, 2023 regular meeting agenda. Moved by Deputy Mayor Stairs and seconded by Councillor Grant.

Motion carried #48-2023

**PRESENTATIONS:**

Councillor Furrow (and Chiefs) – Fire Chief Concerns  
-spoke to council about a few concerns with the proposed policy and felt that the Chiefs weren't being heard.

**DECLARATIONS OF CONFLICT OF INTEREST:**

none

**APPROVAL OF MINUTES:**

**MOTION:** Moved by Councillor Porter and seconded by Councillor Yerxa to approve the minutes as distributed.

Motion carried #49-2023

**BUSINESS ARISING FROM THE MINUTES:**

a) Fire Department Policy – Council Stairs says they have been getting feedback from committee members and have made a few changes. Councillor Bull said he had several pages of concerns that he would like to talk about. Councillor Porter said the policy is similar to the 2015

LSD policy. Deputy Mayor Stairs suggested some of these issues needed to be addressed at a committee meeting before the Policy could be voted on by council.

- b) Job Descriptions – Deputy Mayor Stairs explained the descriptions of CAO & Clerk were written to describe the duties as two separate jobs.

**MOTION:** Moved by councillor Budd and seconded by councillor Yerxa to accept the job descriptions are rewritten.

Motion carried #50-2323

- c) Website – reviewed four quotes and compared costs, scope of work, etc.

**MOTION:** Moved by Councillor Stairs and seconded by Councillor Grant to hire Outreach Productions to develop and host our website as well as design our new logo.

Motion carried #51-2023

- d) Summer Students – Received funding for two students under SEED and four students under CSJ's. Susie will get the jobs posted.

#### **ACCOUNTS PAYABLE:**

none

#### **CORRESPONDENCE:**

- a) Sewer Drain on Water Street – Home owner called to complain about smell and asked when the drain would be flushed. Susie said all drains were on that end of town were flushed last summer but would confirm with Aggcon to make sure that drain was also done.
- b) Damage to lawn in Meductic – Home owner complained of sod turned up by plow. Wants contractor to come repair it. Deputy Mayor Stairs asked if the damage was within the 33' buffer. Councillor Yerxa will stop and take measurements.
- c) Security cameras in Benton – Lana Dickinson asked if council would purchase cameras for the covered bridge and at the shelter by Ducks Unlimited. Council Stairs said he would talk to the Dept. of Public Safety about patrolling that area.

#### **NEW BUSINESS:**

- a) Who's Responding – Councillor Stairs explained how the systems works and the benefits of having all four departments using the same system. Susie will check to see when all other contracts are up.

**MOTION:** Moved by Councillor Bull and seconded by Councillor Furrow to use Who's Responding. Motion amended by Councillor Bull and seconded by Deputy Mayor Stairs

to switch everyone to Who's Responding once it is confirmed that all other contracts are either up for renewal or can be broken (Canterbury's).

Motion carried #52-2023

- b) Unsightly Premises in Ward 1 – Deputy Mayor explained about the “tent city” issue on the 540. Council agreed to

**MOTION:** Moved by Deputy Mayor Stairs and seconded by Councillor Bull to start the proceedings and to have Susie send a registered letter to the property owners outlining the violations, etc.

Motion carried #53-2023

- c) Action List – Deputy Mayor Stairs would like admin to keep an action list of all items that arise throughout the year so nothing gets forgotten or missed.

**MOTION:** Moved by Deputy Mayor Stairs and seconded by Councillor Bull to have admin create and distribute an Action List at all council meetings.

Motion carried #54-2023

- d) Community Clean-up – Deputy Mayor Stairs expressed his concerns with the amount of litter in the ditches of Ward 1. It was suggested that Susie speak with the school to see if any groups or teams would be interested to do this in exchange for a donation.

**MOTION:** Moved by Councillor Stairs and seconded by Deputy Mayor Stairs to donate \$1000 to clubs or teams in exchange for the litter clean up.

Motion carried #55-2023

**CAO REPORT:**

- 9 boys began sweeping the streets
- informed council of an upcoming training session for CAO's in Moncton at the end of May

**COUNCILLOR REPORTS:**

- It was agreed that council reports would only be done once a month moving forward.

**MAYORS REPORT:**

- Mayor Cloutier reminded everyone that all committee meetings must be open to the public and that a clerk must be present for minute taking.
- Mayor Cloutier asked that everyone respond to emails, whether it be as simple as to say that you have read it, so that the senders knows that everyone has seen and read the email.

**OLD BUSINESS:**

none

**ADJOURNMENT:**

Meeting adjourned at 9:28pm

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Mayor

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CAO/Clerk