

Municipality of Lakeland Ridges
Regular Council Meeting Minutes
April 12th, 2023

COUNCIL PRESENT: Mayor Tanya Cloutier
Deputy Mayor Ross Stairs
Councillor Linda Porter
Councillor Patti Budd
Councillor Randy Stairs
Councillor Chris Yerxa
Councillor Michael Furrow
Councillor Mark Grant

ABSENT: Councillor Perry Bull joined via “teams”

IN ATTENDANCE: Susan Patterson – CAO/Clerk
Lana Sharpe – Treasurer/Deputy Clerk

CALL TO ORDER: Mayor Cloutier called the regular meeting to order at 7:00 pm

APPROVAL OF AGENDA:

MOTION: To approve the April 12, 2023 regular meeting agenda. Moved by Councillor Furrow and seconded by Councillor Porter.

Motion carried #41-2023

PRESENTATIONS:

none

DECLARATIONS OF CONFLICT OF INTEREST:

none

APPROVAL OF MINUTES:

MOTION: Moved by Councillor Porter and seconded by Councillor Furrow to approve the minutes with one correction under “Old Business – item A”. The vote should have been recorded as five “yay” votes and three “nay” votes. “Nay” votes cast by Councillors Stairs, Budd & Porter.

Motion carried #42-2023

BUSINESS ARISING FROM THE MINUTES:

- a) After hour clinic – Council had concerns with Insurance. Susie confirmed that the municipalities insurance provided coverage. Councillor Stairs requested that we ask Dr. O’Leary what she has for Insurance and if it covers her patients as well. Deputy Mayor Stairs stated that we need to look at the business side of things and make sure we have a contract/agreement that covers all concerns and protects Lakeland Ridges from liability. He would also like for the Doctor to come to a meeting (regular or special). Mayor Cloutier agreed but stated she would like council to be prepared with their questions of concern so the meeting will be productive and organized. She will reach out to the Doctor to set a date.
- b) Meductic Community Centre issue – Susie informed council that the building inspector with RSC said he does not inspect jobs after they have been completed. After much discussion it was agreed that Mayor Cloutier and Councillor Grant would meet with Ron Furrow and see if they could work out a solution to the situation. Mayor Cloutier said she would keep council informed.
- c) Hall in Canterbury – Councillor Grant updated council on his inspection of the roof. The lumber is not damaged but some repairs will have to be done in the future to prevent the roof from bowing more. Councillor Stairs requested that a copy of the Deed be provided.
- d) Municipal Offices – Lana has officially relocated to the current municipal office in Canterbury. Starlink has been installed. Bell Aliant will hook up a second phone line next week.
- e) Lakeland Ridges Newsletter – A draft copy was available for viewing. It will be printed and distributed April 13th.
- f) Community Building Fund – At the last council meeting Susie had asked councillors to bring a list of projects they would like to see the funds spent on. Councillor Budd suggested the Debec Rec Council driveway. Councillor Porter suggested public washrooms in each ward. She also suggested Starklink at each community centre for public access. Deputy Mayor Stairs asked if wash stations and signage at the lakes would qualify. Councillor Stairs suggested that council review the list of all municipal buildings and document any repairs that are required for each before making any decisions on how the funds should be spent.
- g) An addition to the agenda regarding summer students was requested by Councillor Stairs. All council agreed to allow the addition. Councillor Stairs would like to know how decisions will be made as to where or what areas within Lakeland Ridges the two approved SEED students will actually work. Councillor Porter suggested they could possibly help with the website. Councillor Bull expressed concerns with it being a shared cost. Mayor Cloutier stated that it will all depend on who applies and where the students apply live.

ACCOUNTS PAYABLE:

Lana provided a financial report that covered January 1 until March 31 and gave a brief explanation.

Grant for WI Home in Debec for \$5,000.

MOTION: It was moved by Councillor Furrow and seconded by Councillor Yerxa to issue the \$5,000 grant to the WI Home in Debec.

Motion carried #43-2023

CORRESPONDENCE:

Request for Road Repairs – An email was received from Steve Manuel outlining two areas in our municipality that are in desperate need of repairs. He is requesting that council move these two areas to the top of our repair list in hopes that council has more input with DTI's road priorities. Councillor Stairs asked why this topic was presented under correspondence and not directed to Council Yerxa as committee chair for Transportation. Mayor Cloutier explained that the request came in through the CAO's office and therefore handled the proper way. Councillor Yerxa was aware of the situation and has added these items to his road repair list.

NEW BUSINESS:

- a) Insurance for North Lake & Debec volunteer fire fighters. Susie explained the policies that both departments currently hold and have budgeted for this year. Councillor Stairs stated that this topic will need to be addressed for all four fire departments for the 2024 budget. Councillor Porter agreed and stated that she has been questioned about the policy.

MOTION: It was moved by Councillor Grant and seconded by Deputy Mayor Stairs to pay the invoices for insurance coverage for both departments considering it was already included in their 2023 budget.

Motion carried #44-2023

- b) Equipment list for Fire Departments – Councillor Stairs provided council a “wish list” for new equipment for each FD. Due to a misunderstanding of the actual budgeted amounts the discussion was postponed until the next meeting.
- c) Environmental signage for the lakes – Deputy Mayor Stairs stated the importance of signage and wash stations to prevent contamination to our lakes. He would also like to enact a by-law to support such efforts. Susie will reach out to other municipalities to see if they may have a similar by-law or policy. She will also look into pricing for signage and provide all information gathered to Deputy Mayor Stairs for his Committee's review.

- d) Recycle Bin for summer months at Skiff Lake – Susie explained to council that Bellis will provide the bin at a cost of \$440 per month. Councillor Bull agreed that the service should be provided to that area but would like clarification if it was already in the budget.

MOTION: It was moved by Councillor Furrow and seconded by Councillor Bull to have Bellis provide a recycle bin at the Skiff Lake garbage disposal site for the summer months.
“Nay” votes cast by Councillor Stairs and Councillor Yerxa

Motion carried #45-2023

- e) Care taker for dumpster site at Skiff Lake – Council would like more information before making a decision.
- f) Street sweeping – hiring of students to sweep the streets (white line to curb and sidewalks). Several councillors expressed safety concerns and requested the use of proper signage, cones and safety vest be worn.

MOTION: It was moved by Councillor Yerxa and seconded by Councillor Grant to hire students to sweep the streets inside Canterbury village limits.

Motion carried #46-2023

CAO REPORT:

-8 building permits were issued through the RSC. Revenue of \$2,750 for received.

COUNCILLOR REPORTS:

Ross – Workforce Personnel

Asked councillors to provide any feedback regarding the HR Policy and the job descriptions for staff so both could be revised and ready for the next council meeting.

Patti – Family & Community

Provided council with a list of public meetings for her community gardening project.

Randy: Protective Services

Policy was sent to Deputy Mayor Stairs for review before forwarding to council. Once the policy is enacted he will start working on a by-law. No minutes were available because a clerk was not at their last meeting (clerk was unaware a meeting was scheduled). Stated that things may have gotten a little heated and he was aware that information was disclosed to some of the council before he had a chance to bring it to the council meeting.

Mark – Community Development

Has been in contact with Brad Walton to discuss a quote for the sidewalk project (previously approved by the former village of Canterbury)

MAYORS REPORT:

-Mayor Cloutier did not attend the last RSC meeting because of bad weather. Deputy Mayor Stairs asked if council could receive a copy of the agenda before she attends the RSC meetings so council can provide input on their stance regarding items to be voted on. Councillor Porter asked if the minutes of previous meetings could be forwarded as well.

-As zone rep, Mayor Cloutier will be hosting a UMN board meeting in our area. She said more information will be provided and that all councillors are welcome to attend.

OLD BUSINESS:

- a) Website – Deputy Mayor Stairs explained that Susie had reached out to five or six companies for quotes but that we have only received responses from two. He asked if council was okay to move forward even though our procurement policy states that we require three. Council suggested the River Valley Sun post it on their facebook page in hopes that we could get at least one more.
- b) Tag line – Susie asked council what they would like to use as a tag line. Example: Nackawic puts you on the water or Hartland home of the world's longest covered bridge. Mayor Cloutier suggested putting it out to the public in the same way we did for our new name. Council will revisit.
- c) Sign at Municipal Office – Susie asked council what they wanted to do about the sign in front of the municipal building. The current one still says village of Canterbury, is faded and lumber is in bad shape. Council said to leave it as is for now.

ADJOURNMENT:

Meeting adjourned at 9:51pm

Mayor

CAO/Clerk